



2023 Access Grant Application Questions

Applicant (organization)

1. Organization
2. Phone
3. Email
4. Address
5. IL House District (you can find [your IL House District here](#))
6. IL Senate District (you can [find your IL Senate District here](#))
7. Congressional District (you can [find your congressional district here](#))
8. Ward (you can [find your ward here](#))

Project Director/Contact Person (to whom application questions will be addressed)

9. Name
10. Phone
11. Email

Project

12. Project Title
13. Brief description (this description will be used in publicity about your project)
14. Start Date
15. End Date
16. Select years you have received an Access Grant:
 - 2022 Access Grant
 - 2021 Access Grant
 - 2020 Access Grant
 - None in the past three years

FOR REFERENCE ONLY

Budget Summary

17. Organization's most recently completed fiscal year's income
18. Organization's most recently completed fiscal year's expenses
19. Total cost of this project
20. Total support (cash & in-kind)
21. Amount of this request
22. Primary purpose of your grant proposal (check all that apply)
 - Support the quality, quantity, promotion, and visibility of arts for the community
 - Increase access and outreach to the arts for underserved populations
 - Foster collaboration among organizations and/or individual artists
23. How will the Rockford Area Arts Council's sponsorship be promoted by this grant?
 - Social Media Tags
 - Press Releases
 - Newsletter
 - Emails
 - Membership Correspondence

Upload Forms

24. Two-page narrative for the Access Grant program, project, or initiative

Narrative must include: A brief description of your organization's history, mission, artistic goals, and organizational structure. Project description and purpose. Proposed project and what makes it unique. Timetable. Target participants. Goals and plans for fulfillment. Proposed measurable outcomes. Evaluation procedures and data to be gathered. Collaborators and the roles they will play. Alternative and additional funding sources. Plans for adaption based on funding allocation.

25. Proposed Project Budget

Use the provided fillable Excel template (link at the top of this page) and then upload here. There are two tabs on this Excel template, please ensure you fill out BOTH sheets.

26. One-page Project Budget Narrative

Include how grant funds will be used (artist fees, rental fees, etc.)

27. Artistic Information for artist(s) and/or Project Director

Not to exceed one page. Include resume/biographical information and criteria for selection of artist.

FOR REFERENCE ONLY

Upload Forms Continued

28. Current Annual Report to Secretary of State OR Certificate of Good Standing

Report must be signed and dated less than one year ago. Certificate of Good Standing can be found at ilsos.gov.

29. Most recent YTD Income Statement

30. Current list of organization's Board of Directors

31. Samples of publications, brochures, previous work, etc. to support the project

Authorization

32. We certify that the information contained in this application is complete, true, and correct to the best of our knowledge. Further, we certify that if this grant is awarded, all funds received will be used solely for the described activities in the manner specified in this application.

- We agree.

33. Authorizing Official (name)

34. Signature of Authorizing Official

35. Today's Date

36. Project Director/Artist (name)

37. Signature of Project Director/Artist

38. Today's Date